CAREER FAIR PREPARATION

career-advising.ndsu.edu
306 Ceres Hall  |  701-231-7111  |  ndsu.cac@ndsu.edu
No appointment necessary. Drop in anytime during studio hours: Monday-Friday, 8 a.m. – 4 p.m. If an appointment is desired, email us.

Services include:
• Academic advising
• Career and major exploration
• Resume and cover letter review
• Interview preparation
• CAREERLINK:
  – Career Management System and Job/Internship board
  – Internship Program
• Career fairs and expos
• LinkedIn profile assistance
• Navigating job offers
• On-campus interviews
• Graduate school preparation
• EPIC Journey: Online Career Training
• Career Closet

Career services are available to all undergraduate and graduate students, as well as, alumni up to five years post-graduation.
ARE YOU READY FOR THE CAREER FAIR?

- **NO:** HAS YOUR RESUME BEEN CRITIQUED BY SOMEONE AT THE CAREER CENTER
  - START BY DROPPING BY THE CAREER CENTER FOR ASSISTANCE.

- **YES:**
  - **NO:** IT'S IMPORTANT TO GET TO KNOW THE COMPANIES (I.E. MISSION STATEMENTS, WHAT THEY ARE LOOKING FOR IN EMPLOYEES), POSITION OPENINGS, POSITION DESCRIPTIONS AND REQUIREMENTS
  - **YES:** PREPARE A 15-30 SECOND ELEVATOR PITCH ABOUT YOU, YOUR ACADEMIC BACKGROUND AND WORK EXPERIENCE.

- **NO:** BE PREPARED TO DRESS TO IMPRESS. FOR IDEAS, REVIEW THE CAREER CENTER'S SUGGESTIONS ON APPROPRIATE ATTIRE OR SEE THE CAREER CLOSET AT: WWW.CAREER.NDSU.EDU.
  - **YES:**

- **NO:** REVIEW THE LIST OF EMPLOYERS ATTENDING THE FAIR AT CAREER.NDSU.EDU AND DECIDE WITH WHICH COMPANIES YOU WANT TO MEET
  - THEN DOWNLOAD THE CAREER FAIR PLUS APP AND BOOKMARK EMPLOYERS.
  - **YES:** IT LOOKS LIKE YOU ARE READY FOR THE CAREER FAIR! REMEMBER, YOU CAN ALWAYS STOP BY THE CAREER CENTER IF YOU HAVE ANY QUESTIONS.

NOTES

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